



PO Box 12000, Syracuse New York 13202

Bus Pass Delivery Summary

Included in this package are bus passes to support your approved NYS Medicaid transportation for the following dates of service:

[] Monthly Pass for approved standing order for transportation for _____.

[] Bus Passes As Follows: _____

For Individual trip dates as follows:

Additional passes can be obtained by contacting Medicaid Transportation at least 5 business days in advance of appointment.

Using Your Bus Passes

- The bus passes issued to you are non-transferrable and are to be used only by you for your approved medical appointments.
- Unused passes should be returned to Medicaid Transportation within 45 days of date issued.

Completing / Returning Your Physician Signature Log

- A Physician Signature Log is on the reverse side of this form.
- Physician signatures are required for each appointment for which you have been provided a bus pass.
- The signature sheet must be returned to us in order to continue delivery of future passes. (Alternate transportation will not be provided.)
- Failure to return your signature log will result in denial of future transportation.
- Signature logs must be returned within 15 days of last appointment for which passes issued.
- Completed signature logs should be mailed to:

Medical Answering Services, LLC
PO Box 12000
Syracuse, NY 13218
Attention: Bus Pass Administration

Contact Information

Mail: Medicaid Transportation, PO Box 12000, Syracuse, NY 13218, Attention: Bus Pass Administration
Phone: 315.701.7551
Fax: 315.299.2723

