

**Medical Answering Services, LLC**  
The Dispatch & Authorizing Agency for Medicaid Transportation  
P.O. Box 11998 Syracuse, New York 13218

Phone 866.244.8995

Fax 315.475.8123

**Out of County Transportation Form**

The information provided will assist us in making an informed decision to determine the need for travel out of county. Transportation requests are for Medicaid billable services only. Out of County Transportation may not be authorized for a person that has been noncompliant with local medical providers and that person is no longer able to see a local provider due to their own actions.

**A medical provider who is referring the Medicaid recipient for out of county medical treatment must completely fill out this form.**

Patient's Name: \_\_\_\_\_

CIN/Medicaid #: \_\_\_\_\_ DOB \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you the referring Physician? \_\_\_\_\_ If so, Name: \_\_\_\_\_ If not, who is? \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Is the appointment for Primary Care doctor, Mental Health, physical therapy, lab work, IME? \_\_\_\_\_  
Is the appointment to see a Specialist? \_\_\_\_\_ If so, what kind? \_\_\_\_\_

Are the services available locally for the patient? \_\_\_\_\_  
If yes, why does the patient need to travel out of county? \_\_\_\_\_

What are the services that cannot be rendered locally? \_\_\_\_\_

Doctor and address patient is being referred to \_\_\_\_\_

What medical reason patient is being referred to OOC doctor \_\_\_\_\_

Will these services require multiple appointments out of county? \_\_\_\_\_  
If yes, what are the approximate number of trips and length of treatment expected to be required? \_\_\_\_\_

What insurance are you billing for this Patient? \_\_\_\_\_

Is the appointment for Workers Compensation, Liability, or SSI? \_\_\_\_\_

Does patient have a vehicle? \_\_\_\_\_

**Out of County Transportation or reimbursement of transportation expenses may be approved for a Medicaid Recipient when the appropriate treatment is not available locally according to NYS Code, rules and regulations including but not limited to NYS NYCRR Title 18 Section 505.10, NYS NYCRR Title 18 Section 360, 92 ADM 21 and/or, review by local official or NYSDOH. A completed Verification of Transportation Abilities Form may also be required.**

Provider Name: \_\_\_\_\_ Title/Degree \_\_\_\_\_ NPI \_\_\_\_\_

Office #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Provider Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Filling out this form does not guarantee approval for Medicaid transportation out of county.**

**Return completed forms to  
Medical Answering Services, LLC  
PO 11998 Syracuse NY 13218  
Fax: 315.475.8123**

**Revised 10/21/2010**